

### **Privacy Policy for Dreamkiln**

Effective Date: November 2024

At Dreamkiln, we are committed to protecting your privacy and ensuring that your personal information is handled safely and responsibly. This Privacy Policy outlines how we collect, use, and store personal data provided through the "Contact Us" form on our website, as well as how we safeguard your information.

### 1. Information We Collect

When you use the "Contact Us" form on our website, you may be asked to provide certain personal information, such as:

- Your name
- Your email address
- Your phone number
- Any other details you choose to provide in the message section

This information is collected solely for the purpose of responding to your inquiries and providing the requested services.

#### 2. How We Use Your Information

The personal information you provide through the "Contact Us" form will be used exclusively for the following purposes:

- To respond to your inquiries or requests for information
- To follow up on any messages you submit via the form
- To communicate with you about our services
- Market research purposes

### 3. Third-Party Service Provider: Formspree

We use Formspree, a third-party service, to handle the submission and delivery of messages from our "Contact Us" form. When you submit a form, your information (including your email address) is temporarily stored on Formspree's servers in order to process and forward the

message to us. Formspree's privacy policy can be reviewed on their website at <a href="https://formspree.io/legal/privacy-policy/">https://formspree.io/legal/privacy-policy/</a>.

Please note that Formspree may store submitted information for a brief period to process and deliver the message. Dreamkiln does not store any data from the form on our own servers beyond what is necessary for communication purposes.

### 4. Data Retention

We retain your information for as long as necessary to respond to your inquiries and fulfill the purposes outlined in this Privacy Policy.

# 5. Security

We take appropriate security measures to protect your personal data from unauthorized access, alteration, or destruction. However, please be aware that no method of electronic transmission or storage is entirely secure, and we cannot guarantee the absolute security of your data.

## 6. Your Rights

You have the right to:

- Access the personal data we hold about you
- Request that we correct any inaccuracies in your personal data
- Request that we delete your personal data (subject to legal or contractual obligations)

To exercise any of these rights or if you have any questions regarding the handling of your personal information, please contact us at hello@dreamkiln.com.

# 7. Changes to This Privacy Policy

Dreamkiln reserves the right to update or amend this Privacy Policy at any time. Any changes will be posted on this page with an updated effective date. We encourage you to review this policy periodically to stay informed about how we are protecting your data.

### 8. Contact Us

If you have any questions or concerns about this Privacy Policy or the way we handle your personal information, please reach out to us at:

#### Dreamkiln

Email: hello@dreamkiln.com

Website: https://www.dreamkiln.com

Thank you for trusting Dreamkiln with your personal information. We are committed to maintaining your privacy and providing you with the best service possible.

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This policy provides clarity on how Dreamkiln collects, processes, and protects personal data related to the "Contact Us" form and aligns with general privacy standards. Make sure to review it regularly to comply with any evolving privacy laws or regulations.